

Job Description – First Aider

Job Title: First Aider	Employer: A-Cute Medical Event Services LTD
Location: Various	Reports To: Managing Director, HR & Finance Manager, Medical Director, Resources Manager, Clinical Standards and Education Manager
	Shift Line Manager: Duty Manager

MAIN PURPOSE OF THE JOB:

To provide first aid facilities/treatment to staff, event participants, event managers, event contractors and ensuring the highest possible standards of customer service.

Main duties & responsibilities:

1. To provide an effective First aid service to persons that use A-cute Event Medical Services
2. To assist in maintaining a safe environment for persons using A-cute Event Medical Services locations
3. To assist in ensuring that persons present conform to current requirements of Health & Safety legislation.
4. To provide First Aid & to liaise with ambulance service, and other emergency services when required.
5. To ensure at all times that you operate to the highest standards of customer service.
6. To attend appropriate training when required and ensure you hold a valid appropriate first aid qualification whilst working on the first aid team.
7. To always work within Health & Safety guidelines.
8. To ensure accurate and appropriate recordings of all first aid cases treated. (PRF)
9. To ensure that all reports regarding first aid incidents are completed.
10. To deal with any biohazards or slippy surface hazards found in the building using the appropriate techniques.
11. To ensure that the first aid facilities are kept fully stocked and stock shortages reported to the logistics
12. To provide welfare to any persons in distress/suffering from illness or injury and provide advice and support.
13. To ensure and assist with the safe transfer of patients to home or hospital as appropriate.
14. Maintain patient confidentiality and professional boundaries at all times.
15. Report any incidents/accidents/near misses via the agreed reporting methods.
16. Drive company vehicles and follow relevant driving standard policies.
17. Comply with company policy and procedures.
18. Any other tasks as stipulated by the leadership team.